

# NEW: IN-HOUSE TRAINING COURSE

# BETTER ONLINE MEETINGS



Really helpful course. I understand my role so much better now. And fab tips on how to engage groups  
Thank you!

## THE COURSE

**Q.** Could your online meetings and events go a little smoother?

**Q.** Are your online meetings and events not getting the results you need?

**Q.** Are your online meetings and events all talk but very little or no action?

If so, then this is the course for you!

Learn how to facilitate online meetings and workshops to make them more effective, engaging and productive.

During the course you will:

- explore the role of the online facilitator
- experience several useful online facilitation tools and methods
- learn tips & tools to make online sessions engaging and effective
- gain confidence in facilitating meetings and events online
- identify opportunities to further your own learning



[www.meganevansconsultancy.co.uk](http://www.meganevansconsultancy.co.uk)

**Megan Evans**  
CONSULTANCY

## WHY FACILITATE ONLINE?

The shift to online working is here to stay with staff regularly running online meetings, discussions and project working. In part this is due to travel costs and time but often higher numbers of participants engage in the online environment especially in widely distributed teams, rural and global teams or those who have additional access needs.

## WHO IS THE COURSE AIMED AT?

- leaders
- team managers
- team members
- anyone who runs group meetings and sessions and wants to make them more participative and engaging

## WHO I AM

I am a qualified online and face to face professional trainer, facilitator, and consultant.

## COURSE LENGTH

Half day or full day depending on your requirements

PLEASE CONTACT ME FOR  
MORE INFO & COSTS



**07921 586796**



**megan-evans@live.co.uk**